



Candidate availability confirmation form

Candidate unformation

- Full name: _____
- Position applied for: _____
- Contact information (Email/Phone): _____

Availability for interviews

- Available dates and times for interviews:

Availability for employment

- Earliest possible start date: _____
- Preferred dart date (if different from above): _____

Work schedule preferences

- Preferred work hours (Full-time/Part-time): _____
- Will you require any scheduling accommodations (e.g., part-time, flexible hours)?
Yes ☐ No ☐
◦ If yes, please provide details: _____

Additional availability details

- Are you available for remote work or only on-site? Remote ☐ On-site ☐ Both ☐
- Are you available for travel (if required by the position)? Yes ☐ No ☐
◦ If yes, any restrictions? _____