



# Exit interview feedback form

## Employee information

- Full name: \_\_\_\_\_
- Job title: \_\_\_\_\_
- Department: \_\_\_\_\_
- Date of hire: \_\_\_\_\_
- Last day of employment: \_\_\_\_\_

## Reason for leaving

- Why have you decided to leave the company? (Please check all that apply)
  - Better job opportunity ☐
  - Career change ☐
  - Work/life balance ☐
  - Lack of career advancement ☐
  - Compensation ☐
  - Relocation ☐
  - Personal reasons ☐
  - Management issues ☐
  - Company culture ☐
  - Other (Please specify): \_\_\_\_\_

## Job satisfaction

1. How would you rate your overall job satisfaction during your time here?
  - Very satisfied ☐
  - Satisfied ☐
  - Neutral ☐
  - Dissatisfied ☐
  - Very dissatisfied ☐
2. What aspects of your job did you enjoy the most? \_\_\_\_\_
3. What aspects of your job did you find the most challenging or frustrating? \_\_\_\_\_

## Management and work environment

1. How would you rate your relationship with your direct supervisor?
  - Excellent ☐
  - Good ☐
  - Fair ☐
  - Poor ☐
2. Did you feel supported in your role by management? Yes ☐ No ☐
  - If no, please explain: \_\_\_\_\_
3. How would you describe the company culture?
  - Positive ☐
  - Neutral ☐
  - Negative ☐
4. Were there opportunities for professional development and growth? Yes ☐ No ☐

## Compensation and benefits

1. How satisfied were you with the compensation and benefits package?
  - Very satisfied ☐
  - Satisfied ☐
  - Neutral ☐
  - Dissatisfied ☐
2. Was there anything about the compensation or benefits package that influenced your decision to leave?
  - Yes ☐ No ☐
  - If yes, please explain: \_\_\_\_\_

## Suggestions for improvement

What changes could the company make to improve the experience for future employees? \_\_\_\_\_