



Job offer letter acceptance form

Candidate information

- Full name: _____
- Position offered: _____
- Start date: _____

Offer details

- Salary: _____
- Benefits: _____
- Contract type (Permanent/Contract): _____
- Hours of work: _____

Terms and conditions

- Leave entitlement: _____
- Probation period: _____
- Reporting manager: _____

Acceptance

- I, _____ (Candidate Name), accept the offer under the terms and conditions mentioned above.
- Signature: _____
- Date: _____